Chair and Trustee candidate pack 2025

Activity Alliance is the leading voice for disabled people in sports and activities. Established in 1998 as a national charity, we were previously known as the English Federation of Disability Sport. Our vision is a future where all disabled people feel they belong in sports and activities.

We are looking for a Chair and three new Trustees who will add value to our charity and exciting journey ahead. You will bring your expertise and/or lived experience to drive meaningful change for disabled people. Two Trustees will be Board-appointed, and one will be Member-appointed. Their start times will vary. We are pleased that you are interested in joining us to work towards our vision and thank you for your interest.

## **Chair**

## As a Chair of Activity Alliance, you will:

* bring an outstanding commitment to Activity Alliance with a strong understanding of the organisation’s values as well as of the Nolan’s Seven Principles of Public Life.
* have a record of leading organisations in the corporate, public or charity sector, developing and implementing their strategies.
* be willing to commit the necessary time and effort.
* understand and accept the legal duties, responsibilities, and liabilities of trusteeship.
* have excellent communication and leadership skills, and experience making well-informed decisions as part of a board or committee, with the ability to influence and guide fellow Board members.
* oversee delivery of effective governance and provide leadership for the Board, while collaborating closely with the Chief Executive and the Leadership Team to further develop charity’s aims, objectives, and goals.
* Have passion for the life changing benefits of sports and physical activities and the role policy plays in driving this.
* Have an unwavering belief in and willingness to advocate for the rights of disabled people

## **Trustee**

As a Trustee you will:

* have outstanding commitment to Activity Alliance with a strong understanding of the organisation’s values as well as of the Nolan Seven Principles of Public Life.
* be willing to devote the necessary time and energy.
* possess a strategic vision and independent judgement.
* understand and accept legal duties, responsibilities, and liabilities of trusteeship.
* be able to work effectively as a team member and to make decisions for the organisation's good.
* have a good, independent judgement and a willingness to be open and speak your mind.
* contribute actively to the Board of Trustees role in giving strategic direction to the organisation, setting overall policy, defining goals, setting targets, and evaluating performance against agreed targets.
* ensure that the organisation complies with its governing documents, charity law, company law and any other relevant legislation or regulations.
* safeguard the reputation and values of the organisation, represent the organisation at functions and meetings when appropriate, and act as an ambassador for Activity Alliance.

Currently, we are particularly interested in recruiting Trustees with understanding, skills, and/or experience in one or more of the following areas:

* Legal
* Commercial and corporate affairs
* Income generation
* Application of AI and technology

## **Additional Information**

The Board meets at least five times per year – three times in person, at Sport Park in Loughborough, and twice virtually. The meetings take place mid-week, during working hours. Attendance at the Annual General Meeting is required from the Chair, chairs of sub-groups and Member-Nominated Trustees.

We strive for accessibility in our meetings, events, or webinars and so on. This would include ensuring your needs are met with venues, hotels and accessible formats. When added to other ad hoc responsibilities, we anticipate the time commitment to be at least two days a month for the Chair and 8 days a year for a Trustee.

The posts are for an initial term of up to three years, which may be extended for two further terms of three years. The positions are unpaid, although we reimburse travel costs and other direct expenses incurred.

# **How to apply**

The recruitment process is being supported by Inclusive Boards on behalf of Activity Alliance. If you would like to apply, please supply the following by no later than **9am on 19 May 2025:**

* A detailed CV setting out your career history, with responsibilities and achievements.
* A covering letter (maximum two sides) highlighting your suitability for the role and how you meet the person specification. Please note that the covering letter is an important part of your application and will be assessed as part of your full application.
* Alternatively, you may provide a video, audio file, or presentation. Please also include the contact information for two referees. (Please note that referees will only be contacted with your prior consent).
* Please provide details of two professional referees together with a brief statement of their relationship to you and over what period of time they have known you. Referees will not be contacted without your prior consent.

If you have any questions or would like to arrange a call to discuss the role please email [Activityalliance@inclusiveboards.co.uk](mailto:Activityalliance@inclusiveboards.co.uk) or call 0207 267 8369. Please visit [www.inclusiveboards.co.uk/opportunities](http://www.inclusiveboards.co.uk/opportunities) to apply online.

For more information on Activity Alliance, please visit activityalliance.org.uk