



Trustee Information Pack



About Amnesty

Amnesty International's vision is of a world in which every person enjoys all of the human rights enshrined in the Universal Declaration of Human Rights and other international human rights instruments.

We work to protect people wherever justice, freedom, truth and dignity are denied. As a global movement of over 7 million people, Amnesty International is the world's largest grassroots human rights organisation. We investigate and expose abuses, educate and mobilise the public, and help transform societies to create a safer, more just world. We received the Nobel Peace Prize for our life-saving work.

Our aim is simple: an end to human rights abuses. Independent, international and influential, we campaign for justice, fairness, freedom and truth wherever they're denied. Already our global network of seven million members and supporters is making a difference in 150 countries. Whether we're applying pressure through powerful research or direct lobbying, mass demonstrations or online campaigning, we're all inspired by hope for a better world. One where human rights are respected and protected by everyone, everywhere.



Trustee Role

An exciting opportunity has arisen for an independent trustee to support the work of Amnesty International UK Section Charitable Trust (AIUKCT).

We are looking for a senior individual that can think strategically, is able to analyse complex information, and contribute to top level decision making, together with the principles of charitable governance. If you share our commitment to Amnesty's aims, you could help us make a positive difference to the lives of millions around the globe.

The role involves:

- working with Amnesty's senior management to provide leadership and governance, ensuring AIUKCT sets priorities and strategies that are consistent with its charitable aims and objectives;
- monitoring the implementation and effectiveness of these priorities and strategies;
- reviewing and approving financial plans and monitor income and expenditure, to ensure that the Trust is in good financial health and
- making grants to other organisations to further AIUKCT's charitable aims and objectives.

AIUKCT highly supports diversity and inclusion and welcomes applications from all ages and under-represented groups.



Purpose & Duties

- To serve as a Trustee of Amnesty International UK Charitable Trust ensuring that the Trust successfully pursues its vision and objectives while acting within its constraints and responsibilities.
- Amnesty International UK comprises two separate legal entities: Amnesty International United Kingdom Section and Amnesty International UK Section Charitable Trust, which are autonomous but work to a common vision.
- To ensure that the organisation pursues its objects as defined in its governing document.
- To ensure the organisation uses its resources exclusively in pursuance of its objects: the Trust must not spend money on activities which are not included in its own objects, no matter how worthwhile or charitable those activities may seem.
- To ensure that the organisation protects its charitable status. An important aspect is to ensure that the Trust's resources are only spent on charitable activities: including the grants it makes to non-charitable bodies such as other parts of the Amnesty movement.
- To ensure that the Trust complies with its governing document, charity and company law, other relevant legislation and regulations, and follows guidance issued by the Charity Commission and relevant regulators.



General Responsibilities

To work with AIUK's senior management to provide leadership and governance to the Charitable Trust:

- Giving strategic direction to the Charitable Trust; setting overall policy, defining goals and setting targets and evaluating performance against agreed targets.
- Agreeing key strategic principles and policies and, when required, procedures for agreeing ad-hoc, exceptional, matters which fall outside established policy provisions.
- Ensuring compliance with legal, statutory and regulatory responsibilities.
- Ensuring the Trust acts within the constraints of its constitution.
- Safeguarding the good name and values of Amnesty.
- Ensuring that the Trust's governance is at the highest possible standard.
- Guarding the long-term ability to advance the Charitable Trust's objectives, holding its assets in trust for the benefit of current and future beneficiaries.
- Maintaining oversight of the Charitable Trust's fundraising.
- Ensuring the proper safeguarding, investment and disbursement of the charity's funds.
- With support and advice from the Finance, Audit and Risk Sub-committee, to:
 - ensure the financial stability, effective and efficient administration of the Charitable Trust, reviewing and approving financial strategies and monitoring income and expenditure, to ensure the Trust is in good financial health;
 - manage risk (legal, security, reputational) and determine risk appetite;
 - protect and manage the property of the charity.
- With support and advice from the Human Resources Sub-Committee monitor the human resources and organisational development strategies and their implementation.
- To demonstrate a commitment to AIUK's Equality and Diversity policy.



Additional Information

The position is a voluntary one. Expenses (including travel, carer expenses and any necessary accommodation or subsistence) will be paid in accordance with AIUK's expenses policy.

The post requires a commitment for a period of three years, for approximately 10 days per year on average although workload is variable. Attendance will be required at:

- Approximately five Trust Board meetings throughout the year
- (Normally held late afternoons at AIUK London offices on weekdays but timing can be arranged to accommodate overall board's preferences).
- Preparatory work and discussions outside these meetings.
- Participation in a Board subcommittee, working group or similar, typically including five further meetings per year.



How to Apply

The recruitment process is being undertaken by **Inclusive Boards** on behalf of **Amnesty International**.

If you wish to apply for this position, please supply the following:

- A detailed CV setting out your career history, with responsibilities and achievements;
- A covering letter highlighting your suitability and how you meet the skills and experience for the role as well as the person specification;
- Details of two professional referees together with a brief statement of the capacity and over what period of time they have known you.

Please send your **CV** and **cover letter** to **andrei.r@inclusiveboards.co.uk** by **9th September**. If you would like to discuss this opportunity further please contact **Inclusive Boards** directly or call **Andrei Racasan** on **07702 814 609** or **0115 934 8437**.

Selection will be on the basis of a full application and with an interview thereafter. Please note that you require an enhanced DBS for this post.

AMNESTY
INTERNATIONAL



INCLUSIVE
BOARDS.



**It is better to light a
candle than curse
the darkness.**

Peter Benenson
Founder of Amnesty International