



EXAMPLE PACK

INCLUSIVE BOARDS

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WELCOME FROM OUR CHAIR

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ABOUT US

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OUR MISSION, VISION AND VALUES

Our Mission:

Our mission is to fight for equality in every artistic arena. The boardroom, the audience, backstage and centre stage should all be truly representative, and we're here to make that happen.

Our Vision:

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Our Values:

- Creativity
- Optimism
- Justice
- Collaboration

A black and white photograph of a football team huddle, with players wearing jerseys with numbers like 4 and 9. The image is partially obscured by a blue rectangular overlay containing text.

COMMITMENT TO EQUALITY, DIVERSITY & INCLUSION

[INSERT YOUR CLUB] is an equal opportunities employer, committed to equal opportunities policies. We welcome applications from all backgrounds so that our board mirrors the community we serve. We welcome applications from anyone regardless of disability, ethnicity, heritage, gender, sexuality, religion, socio-economic background and other differences.

We are deeply committed to inclusive working practices, so during the application process we commit to:

- Paying for care and childcare whilst you are at interviews where these take place in person.
- Paying for your travel costs to the office and back for interviews held in person.
- Making any reasonable adjustments – for example ensuring we have a sign language interpreter organised in advance if you'd like them.
- Providing this document in a Word document format readily available to download.
- Offering a guaranteed first stage interview for disabled candidates who meet the minimum requirements for the role.

If there is anything else you are concerned about or think we could provide, please let us know.

ABOUT THE ROLE

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PERSON SPECIFICATION

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ADDITIONAL INFORMATION

TIME COMMITMENT

The time commitment is expected to be approximately 2 days per month

CONFLICT OF INTEREST

All candidates will be asked to disclose any actual, potential or perceived conflict of interest, and these will be discussed with the candidate to establish whether and what action is needed to avoid a conflict or the perception of a conflict.

TERMS OF APPOINTMENT

An offer of appointment will be made once all candidates have been interviewed, and will be subject to satisfactory completion of eligibility checks, including reference checks. If you are offered an appointment you will receive a detailed summary of your main terms and conditions. Terms of appointment are usually 4 years, renewable once.

LOCATION

Trustee meetings are currently held on Zoom. Trustees are expected to attend occasional performances when the company tours across the UK, at a location that is convenient. There are occasional meetings in person and these are usually in London.

REMUNERATION

The role of Trustee is unremunerated, although expenses for travel and other pre-agreed items may be claimed.

SAFEGUARDING

The Trustee is subject to the provision of all child protection legislation, and all policies governing staff that work with children and vulnerable adults.

GEORGE HOTEL

HOW TO APPLY

The recruitment process is being undertaken by Inclusive Boards on behalf of Rugby Football League.

If you wish to apply for this position, please supply the following:

- A detailed CV setting out your career history, with responsibilities and achievements
- A covering letter (maximum two sides) highlighting your suitability for the role and how you meet the skills requirement. Please note that the covering letter is an important part of your application
- Details of two professional referees together with a brief statement of their relationship to you and over what period of time they have known you. (Referees will not be contacted without your prior consent)
- Diversity monitoring form – your data will be stored separately from your application and will at no time be connected to you or your application

Closing Date: Wednesday 12th May 2021 23:59

Please send your CV and cover letter to:
ros.h@inclusiveboards.co.uk.

To apply or find out more or have an informal confidential discussion before applying, please get in touch with Ros Hollinghurst by calling Inclusive Boards directly on 07568 137714 or email ros.h@inclusiveboards.co.uk.

INCLUSIVE BOARDS

About Us

Inclusive Boards is the UK's leading board diversity practice. We have worked alongside over 300 organisations to provide support with Board recruitment, development and governance reviews. We strive to be at the forefront of equity and diversity, and believe that everyone should be represented at Board level. Additionally, we also provide bespoke training sessions on a variety of subjects including personal branding, inclusive recruitment practices and board structures and governance.

Why Not Get in Touch?

If you think we can help to improve diversity on your Board, please don't hesitate to contact us via hello@inclusiveboards.co.uk.

If you aspire to work on a Board, you can sign up to become a candidate and be eligible for the latest opportunities as and when they become available.

